





## ORDERING PROCEDURES

The Wandin Yallock Primary School Canteen is open every Friday.

Children are requested to place their lunch orders at the canteen **BEFORE** the school assembly. **Please ensure that the paper bag you use is large enough to hold what your child has ordered, if not please add 10c for a large bag.**

At lunchtime, lunch orders are then collected by two lunch order monitors, returned to the grade and given out to the children under teacher supervision.

Lunch orders are to be written on a paper bag. If a paper bag is unavailable please write order on an envelope and include 10c extra for a bag. On the bag write your child's name, grade and teacher and then the child's order including all prices and a total. Please include requests for tomato sauce, soy sauce etc. If these are not listed they will not be added to the food. Place money securely in a bag but please don't use sticky tape as this often tears the bag; folded a few times is quite sufficient to prevent money from falling out of the bag.

### Example for Lunch Orders:-

Name:

Grade and Teacher: (very important so that each lunch order arrives safely in the correct grade)

|                           |             |
|---------------------------|-------------|
| 1 Pie with sauce          | \$2.70      |
| 1 Donut                   | .80         |
| 1 Chocolate Milk          | <u>1.70</u> |
| (add 10c if a bag needed) | \$5.20      |

The canteen is also open for over the counter sales for all of play time and at lunch time from 1.15 - 1.30 p.m. Please advise your children to come straight to the canteen to make their purchases, especially if they want an icy pole because I cannot sell them after 11.20a.m at play time.

The canteen needs many volunteers for it to function, without them the children will not be able to have lunch orders. If you can spare some time please ring me on 0408 550 633.

Cheryll Bruggeman  
Canteen Manageress

