Dear Parents,

On Tuesday 24th and Wednesday 25th June we are holding our Semester One parent-teacher interviews between 3.40 and 7.30, giving you the opportunity to discuss your child’s progress and Semester One report with their teacher. These interviews also allow you to share any information that might be relevant to the teacher to help them best cater for your child’s learning needs throughout the year.

In order to develop a strong home-school partnership, it is very important that you speak to your child’s teacher. If you are unavailable on this day please call your child’s teacher to set up an alternative appointment.

Please note that each interview is for 10 minutes only as other parents will be waiting. (If you require a longer interview time please discuss with your teacher.)

Please fill out the form below with your preferred time. We will attempt to timetable your children’s interviews as close together as possible to save you time. Please return this form as soon as possible. Interview times will generally be given on a ‘first in’ basis.

Regards,
Trevor Vass
Principal

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EACH CHILD IS TO RETURN THEIR OWN FORM TO THEIR OWN TEACHER

Child’s Name: ___________________ Grade__________

Please indicate your preferred time for an interview (Please tick one box).
Available Times – ALL CLASSES
- Tuesday 24th June 3.30 -5.30pm
- Tuesday 24th June 6.00 - 7.30pm
- Wednesday 25th June 3.30 -5.00pm

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Appointment Confirmation – school use

FAMILY NAME: ___________________

Child:______________ Grade: ________ Interview Time:__________________

Child:______________ Grade: ________ Interview Time:__________________

Child:______________ Grade: ________ Interview Time:__________________

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