

# FAMILY FUN FAIR 2016

**Dear Parents,**

As you know we are planning to have our school fair on the Saturday 16<sup>th</sup> April from 11am to 4pm. To run this event we need lots of parent helpers starting now. Below is a list of Jobs that need to be done to make this a fun, fantastic event for all the school community. Some jobs have already been completed or are already underway.

## **Sponsors**

- ☺ Businesses need to be approached asking for sponsorship of the fair in return for advertising their business on the day and in all our advertising both printed and electronic.

## **Donations**

- ☺ People to collect donations for raffles and prizes

## **Advertising**

- ☺ Banner Poles - are already booked but need to organise the banners
- ☺ Billboards through local real estate
- ☺ Facebook - underway
- ☺ Leaflets - for letter drop and shop windows.
- ☺ Newspapers

## **Stalls**

- ☺ Take bookings and organise site plan and placement of stalls on the day

## **Food**

- ☺ Decide what food school will be selling and organise school stalls.

## **Rides**

- ☺ Decide what rides to have and book them.
- ☺ Organise wristband sales.

## **Entertainment**

- ☺ Displays by local groups e.g. karate, community groups, School bands

## **"Sideshow Alley" Games**

- ☺ Organise games and prizes

## **Novelties/Show Bags**

- ☺ Organise Novelties for lucky dips etc

There will be a meeting for the fair this Friday 5<sup>th</sup> of February at 9am in the Staff room. Remember the saying "*Many hands make light work*". Let's all work together to make this an enjoyable fun day for everyone involved.

If you can't make the meeting but would like to be involved please return the following slip.



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## **Family Fun Fair Meeting Friday 5<sup>th</sup> February 9am**

Yes I will be coming to the meeting

Sorry I can't make the meeting but the 'jobs' I would like to help with are:

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Name: \_\_\_\_\_

Phone: \_\_\_\_\_

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