Dear Parents,

On Monday 16th February we are holding our ‘Get to know you’ parent-teacher interviews between 2.00pm. and 7.30pm. These initial interviews give you the opportunity to discuss your child with their 2015 teacher and allow you to share any information that might helping the teacher best cater for your child’s learning needs throughout the year.

Please fill out the form below with your preferred time. We will attempt to timetable your children’s interviews as close together as possible to save you time. In order to develop a strong home-school partnership, it is very important that you speak to your child’s teacher. If you are unavailable on this day please call your child’s teacher to set up an alternative appointment.

Please note that each interview is for 10 minutes only as other parents will be waiting. (If you require a longer interview time please discuss with your teacher.)

Children will be at school as usual on this day. Our staff not conducting interviews will be working with them.

Please return this form as soon as possible. Interview times will generally be given on a ‘first in’ basis.

Regards,
Trevor Vass
Principal

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Child’s Name: ___________________ Grade__________

Please indicate your preferred time for an interview (Please tick one box).

Available Times – ALL CLASSES

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Monday 16th February</td>
<td>2.00pm-4.00pm</td>
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<tr>
<td>Monday 16th February</td>
<td>4.00pm-5.30pm</td>
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<tr>
<td>Monday 16th February</td>
<td>6.00pm-7.30pm</td>
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FAMILY NAME: ___________________

Interview Time: ___________________

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Interview Time: ___________________

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Interview Time: ___________________

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