



# Wandin Yallock Primary School

105 Beenak Rd  
Wandin North  
Victoria 3139

## Three Way Conferences – February 24<sup>th</sup> 2016

Dear Parents,

On **Wednesday 24<sup>th</sup> February** we are holding our initial 'Get to know you' 3-Way conferences between 2.00pm. and 7.30pm. These initial meetings gives teachers, parents and students to the opportunity to discuss the year ahead and allows the sharing of any information that might help the teacher and school best cater for your child's learning needs throughout the year. In order to develop a strong home-school partnership, it is very important that you speak to your child's teacher. If you are unavailable on this day please call your child's teacher to set up an alternative appointment. Children will be at school as usual on this day (except Foundation students). Our staff not conducting interviews will be working with them.

Please note that in order for everyone to meet with their teacher, **each interview is for 10 minutes only**. If you think you will require a longer interview time please discuss with your teacher prior.

### **IMPORTANT INFORMATION: NEW BOOKING PROCESS**

This year we have set up an online booking process through 'School Interviews'. This is an easy online, 3- step process that allows parents to select the time that best suits them and saves teachers and admin staff a lot of time. Access to the booking website is available from any internet enable device including computers, smart phones, tablets and even some smart TVs or gaming consoles! If you do not have internet access at home we will have a computer at the office for you to use or simple call us and we will enter a time for you.

All you need to do is visit [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) before 9 a.m. on Wednesday 24<sup>th</sup> and follow these simple steps:

Simply enter the code *8xqrb* and press "Go"



Enter your details: name, email, children's names



Select the teachers you wish to see: one per child



Select the appointment times that suit your family best

We are sure you will find this an easy and convenient service. If you have any questions about the new process, please do not hesitate to call the school.

Yours Sincerely,

Trevor Vass,  
Principal

*A Tradition of Caring and Excellence in Education*

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